

# PROJECT SCHEDULE

(Planned Dates)

**PROJECT NUMBER:** \_\_\_\_\_ **PROJECT DESCRIPTION:** \_\_\_\_\_

**AIRPORT NAME:** \_\_\_\_\_ **LOCATION:** \_\_\_\_\_

**Work Description:**

1. Date Schedule Prepared\Revised: \_\_\_\_\_
2. Selection of Engineer: \_\_\_\_\_
3. Scoping Meeting: \_\_\_\_\_
4. Fee Review: \_\_\_\_\_
5. Submit Owner Engineer Agreement/Work Order: \_\_\_\_\_
6. Execute Owner Engineer Agreement/Work Order: \_\_\_\_\_
7. Predesign Conferences: \_\_\_\_\_
8. Periodic Review of Plans/Specification & Costs: \_\_\_\_\_ 30%: \_\_\_\_\_ 60%: \_\_\_\_\_
9. a. Property Maps: \_\_\_\_\_  
b. Submit Appraisals: \_\_\_\_\_  
c. TDOT Appraisals Review: \_\_\_\_\_  
d. Begin Land Acquisitions \_\_\_\_\_  
e. Possession of Land \_\_\_\_\_  
f. File FAA Form 7460 \_\_\_\_\_  
g. File NOI and other permits as necessary: \_\_\_\_\_
10. Plan-In-Hand Review (90%): \_\_\_\_\_
11. Wage Rates: \_\_\_\_\_ State of Tennessee: \_\_\_\_\_ Federal: \_\_\_\_\_
12. Construction Plans and Specification Set Approval\Fiscal Review w/owner: \_\_\_\_\_
13. Advertisement for Bids: \_\_\_\_\_
14. Mandatory Pre-Bid Conference: \_\_\_\_\_
15. Responsive Bid Opening: \_\_\_\_\_
16. Bid and DBE Review: \_\_\_\_\_
17. Engineer's Award Recommendation: \_\_\_\_\_
18. Contract Award (Contractor and Sponsor Contract Book Execution): \_\_\_\_\_
19. TDOT Aeronautics' Division Airport Sponsor Contract Book Copy Submittal: \_\_\_\_\_
20. Preconstruction Conference: \_\_\_\_\_
21. Notice to Proceed: \_\_\_\_\_
22. Progress Meetings: \_\_\_\_\_

**REMARKS:** \_\_\_\_\_  
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