

Transportation Program

Monitor 2

Highway Beautification Office (1 Position)

The Transportation Program Monitor 2 (TPM2) is the working level class in the Transportation Program Monitor series. This class is flexibly staffed with and differs from a Transportation Program Supervisor in that an incumbent of the latter supervises. The TPM2 differs from the Transportation Program Monitor 1 in that an incumbent of the latter performs work of lesser scope and complexity.

This TPM2 position will report to the Transportation Program Supervisor in the Tennessee Department of Transportation (TDOT), Environmental Division, Beautification Office. The TPM2 will establish and monitor grants and contracts according to state procurement policy.

This TPM2 will monitor transportation-related financial and procurement programs, compile and maintain financial data, generate reports and queries, and work with grant recipients and other stakeholders. The TPM2 will process a variety of invoices, reimbursement requests, and create requisitions for supply orders using an electronic, Oracle-based, enterprise resource planning system.