

Policy Planning Specialist

TDOT Planning Specialist – 1 Position

The TDOT Long Range Planning Division is seeking qualified professionals with a transportation planning background and a strong interest in policy initiatives to complement TDOT's strategic direction in order to further the department's stated goals and values. The policy planner specialists serve as team members assisting in the development and implementation of policy initiatives of the Long Range Planning Division.

Policy Planning duties include:

- Preparing written summaries of analysis and research for use at meetings and in reports.
- Developing maps, graphics, and illustrations for presentations and reports.
- Assisting with the processing and analyzing of demographic data and other data as necessary
- Facilitating and supporting statewide committees and other stakeholder meetings.

These positions assist and participate in regular collaborative planning opportunities with the private sector, metropolitan planning organizations, cities, counties, and other state agencies.

Qualifications for this position include:

- Strong interest in environmental, air quality planning, freight planning, regional planning activities and transportation policies.
- Ability to work independently and in a team environment.
- Strong computer skills in areas such as ArcGIS software, data analysis, spreadsheet software, and word processing software.