

# TRANSPORTATION MANAGER 2

## Environmental Analysis Office

The responsibilities of the Transportation Manager 2 (TM2) over the Environmental Analysis Office are to perform managerial duties for moderately sized technical sections, which are responsible for statewide compliance of both state and federal regulations relating to the NEPA, archaeology, historic preservation, and hazardous materials. The NEPA Law requires TDOT comply with a vast array of regulations in order to use federal funding for its projects, including such areas as ecology, endangered species, air pollution, noise, hazardous materials, historic preservation, archaeology, and other environmental regulations. The TM2 ensures that the department has properly documented compliance with these state and federal laws for each of TDOT's transportation projects. Responsibilities include providing technical expertise, managerial support and direction to a headquarters office staff that provides consultative, technical, and educational services to internal and external customers and stakeholders. The TM2 regularly coordinates with multiple divisions within TDOT and the FHWA Tennessee Division office to ensure that 500-700 projects annually are processed within the NEPA office. The TM2 is also responsible for recruiting, interviewing, selecting, and assisting in hiring of employees of the work unit while ensuring all Preferred Service rules are strictly adhered to. The manager also develops and reviews each headquarters staff member's performance documents and other submitted documentation to ensure accuracy and completeness. In addition, the TM2 often works with TDOT upper management and reports directly to Division Directors and Bureau Chiefs on high profile projects.

## Environmental Compliance Office

The responsibility of the TM2 over the Environmental Compliance Office is to perform managerial duties for moderately sized technical sections which are responsible for ensuring department compliance with state and federal stormwater (e.g. MS4, CGP) solid and hazardous waste, UST, and other environmental regulations as they pertain to TDOT's facilities, both its completed roadway and brick and mortar facilities. The TM2 ensures that the department has properly documented compliance with these state and federal laws for TDOT facilities. Responsibilities include providing technical expertise, managerial support and direction to a headquarters and regional office staff that provides consultative, technical, and educational services to internal and external customers and stakeholders. The TM2 routinely coordinates with multiple divisions within TDOT and regulatory agencies to ensure compliance with environmental regulations. The TM2 is also responsible for recruiting, interviewing, selecting, and assisting in hiring of employees of the work unit while ensuring all Preferred Service rules are strictly adhered to. The manager also develops and reviews each staff member's performance documents and other submitted documentation to ensure accuracy and completeness. In addition, the TM2 often works with TDOT upper management and reports directly to Division Directors and Bureau Chiefs on high profile projects.