

Who we are:

Transportation is so basic that many of us overlook its overwhelming importance in our daily lives. Practically everything used in our homes, offices, or schools across Tennessee – from furniture to food items to clothing – requires a large and complex transportation network. The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports. The Department of Transportation has approximately 4,000 employees with four statewide region facilities in Knoxville, Chattanooga, Nashville, and Jackson. TDOT Aeronautics is located near the John C. Tune Airport in Nashville, TN.



Aeronautics Director

Nashville, TN
\$145,000 annually

Overview

The Aeronautics Division supports, promotes, and delivers services that encourage and enhance a sustainable, efficient, and safe air transportation system in Tennessee. The division provides financial and technical assistance to publicly owned airport operators for the planning, development, promotion, construction, and operation of public-use airports throughout the state. Other engineering and planning services include aviation planning studies, environmental planning and compliance assistance, airport geographic information system (AGIS) studies, and project design consultation services to state public-use airports. Additionally, the Aeronautics Division administers and programs both state and federal funding for Airport Capital Improvement Plan (ACIP) projects in accordance with applicable state and federal regulations. The division is also responsible for annual airport safety and maintenance inspections, maintaining a statewide airport system plan, promoting aviation education throughout the state, and providing flight services to all branches of state government.

Essential Job Duties

Oversees and assists in administration of Flight Operations, Programming and Planning, Project Management, and Administration.

Oversees financial management of State funds and funds from the Federal Aviation Administration.

Provides leadership and direction for program management leads in a matrix structure.

Develops budgets and manages financial performance in alignment with TDOT financial and procurement process to ensure transparency and accountability.

Directs all project management, flight, and financial operations in addition to the oversight of the Aeronautics Division.

Monitors detailed record keeping for compliance with State regulations.

Coordinates with the TN Aeronautics Commission (TAC) to revise and update policy and to formulate recommendations to the Commissioner of TDOT.

Qualifications

Education and Experience:

1. Bachelor's Degree
2. 12 Years of Demonstrated Competency in project, business, or financial management, civil engineering, or aviation including at least 5 years of management experience.

Knowledge, Skills, Abilities, Competencies, and Tools

- Skilled in communication, team building, delegation, decision-making, and time management
- Familiarity with human resource management techniques related to hiring, training, mentoring, and discipline
- Ability to resolve conflicts, coach and motivate others, build high-performing teams, and create a culture of accountability, collaboration, and accomplishment
- Ability to speak to the media, elected officials or large audiences concerning TDOT's vision and projects
- Knowledgeable of relevant government regulations
- Knowledgeable in transportation projects, civil engineering, roadway design, construction administration, project funding, and program management
- Demonstrated ability to apply technical background and critical thinking to solve complex issues
- Demonstrated ability to manage multiple program areas and large teams

Compensation and Benefits

Salary is commensurate with education and experience. Online resources for the State of Tennessee benefits can be found at:

<https://www.tn.gov/partnersforhealth/publications/publications.html>

<https://www.tn.gov/hr/employees1/benefits.html>

<https://treasury.tn.gov/Retirement/Retire-Ready-Tennessee/for-State-Employees>

Application for the Aeronautics Director requires completion and submission of the following two items:

1. Letter explaining applicant interest in the position.
2. Résumé that is a maximum of two (2) pages.

The two items should be emailed to TDOT.Careers@tn.gov by November 30, 2022.