

# 2022 TDOT Internship Application Overview

The Tennessee Department of Transportation is announcing summer 2022 internships across the state beginning February 8, 2022. Below are step by step instructions for the 2022 Internship Application Process.

## TDOT Internship Program Contacts:

**Program Coordinator:** Mark Prange

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## Visit TDOT Internship Program Page

This page has detailed job descriptions for each internship opportunity and the direct link to the 2022 Survey Monkey internship application.

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## Review Internship Descriptions

Review job descriptions for each internship before submitting an application. Most internships require specific majors/concentrations.

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## Minimum Qualifications

\*College Junior, Senior, or graduate student class status required as of May 2022

\* Recent Undergraduates as of May 2021 or later.

\*Rising Juniors welcome to apply

\* Authorization to work in the United States

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## Internship Application

**Apply early!** Internships will be filled on first come first serve basis. **Select each opportunity you are interested in.** Last day to apply is April 15, 2022.

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## Required documentation

Please attach the following documentation to your application:

- **Transcript** (needs to show student's name, concentration, and completed coursework).

- **Resume** (two pages maximum)

- **Academic Portfolio**

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## Academic Portfolio

Attach an organized presentation, or collection of documents showcasing your academic achievements, experience, and knowledge.

This can include completed course assignments or final projects. Examples may also include presentations, excel spreadsheets, or research. Submissions should showcase your strengths and be relevant to the internship opportunities in which you are applying.

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## Optional Documents

Cover Letter or letter of interest

Reference Letters (1 - 2)

## Official Internship Offers

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Candidates receiving job offers will be notified via phone/email after interviews are concluded. Ensure all contact information listed on your application is accurate. All applicants not selected for internships will be notified.

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## Internship Program Dates

TDOT's Summer Internship Program will take place from May 16 - August 12, 2022.

Selected candidates will be contacted in early May to cover on-boarding details and work assignments.