

Who we are:

The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of Transportation has close to 4,000 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville and Jackson. TDOT's headquarters is located in downtown Nashville.

What the Aeronautics Division does:

The Aeronautics Division supports, promotes and delivers services that encourage and enhance a sustainable, efficient and safe air transportation system in Tennessee. The division provides financial and technical assistance to publicly owned airport operators for the planning, development, promotion, construction and operation of public use airports throughout the state. The division is also responsible for annual airport safety and maintenance inspections, maintaining a statewide airport system plan, promoting aviation education throughout the state and providing flight services to all branches of state government.

For more information on this division, please see link below:

<https://www.tn.gov/tdot/aeronautics.html>



Civil Engineering Intern Aeronautics Division – Project Management

Location: Nashville, TN
Compensation: \$18.00/hourly

Overview

The Tennessee Department of Transportation is currently hiring a student intern for the Aeronautics Division's Project Management office located in Nashville, TN. This intern will develop Project pay-curves for recent major airfield pavement projects (show actual cash flows over time compared to construction schedules. This will provide an analysis of Earned Value Management and hopefully allow more accurate budgeting. Since our division is grant based, we often see a lag between the work schedule, work completion, invoicing, and when the invoice is sent to our division for reimbursement. If an accurate trend analysis can be completed, allow TDOT to accurately target monetary resources in a timely fashion.

Responsibilities

- Complete web-based training offered by NASAO.
- Participate in various planning, design, and construction meetings
- Attend one or more airport inspections
- Hands on training using inspection equipment and accessories with staff.
- Work with supervisor to meet project objectives.
- Complete assigned projects and update management accordingly
- Additional office tasks and projects based upon time and availability

Minimum Qualifications

- Civil engineering major required.
- Junior, or Senior Class Status required as of May 2022 OR recent Graduate as of Spring 2021.
- Legally authorized to work in the U.S.
- Strong oral and written communication skills, familiarity with Microsoft Office, and project management skills preferred.

To be considered for this position, please apply via [SurveyMonkey](#).

Please attach a two (2) page maximum résumé and a transcript to your application.

Applicants will be required to provide an academic portfolio showcasing academic achievements, experience, and knowledge.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.