

## Who we are:

The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of Transportation has close to 4,000 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville and Jackson. TDOT's headquarters is located in downtown Nashville.

## What the Division does:

The Division of Multimodal Transportation Resources includes Public Transportation, Rail and Waterways, Bicycle and Pedestrian Programs, Rail Inspection and Safety, and the Section 130 Rail-Highway Grade Crossing Program. The Division administers state and federal grant programs for public transportation. For rail and water transportation, the Division is responsible for inspecting railroads and rail crossings for safety and providing safety upgrades at key highway-rail crossings. The Division's Bicycle and Pedestrian Program provides coordination with TDOT resurfacing projects, awards the Multimodal Access Grants to local communities and serves as a liaison between TDOT and bicycle and pedestrian stakeholders.

## For more information on this division, please see link below:

<https://www.tn.gov/tdot/multimodal-transportation-resources.html>



### TDOT Intern

Headquarters Multimodal Division

Location: Nashville, TN

Compensation: \$16.00/hourly

### Overview

The Tennessee Department of Transportation is currently hiring a student intern to work in the Headquarters Multimodal Division located in downtown Nashville, TN. This intern will learn how to compile and analyze Tennessee's Rural and Urban public transit service data from 2005 – 2020 in order to draft a report that outlines the historical trends of public transit in Tennessee.

### Responsibilities

- Download, compile, and analyze National Transit Database data on transit service and cost in Tennessee.
- Communicate with transit agencies regarding missing data or outlying data points.
- Generate infographics and digestible visualizations of the data.
- Draft a report that describes historical data trends and the current state of transit service in Tennessee.
- Present the data and report findings to the Tennessee Public Transit Association.

### Minimum Qualifications

- Data sciences, history, planning, or public administration major preferred.
- Junior, or Senior Class Status required as of May 2021 OR recent Graduate as of Spring 2020.
- Legally authorized to work in the U.S.
- Interest in statistics, data analysis, and report compilation.
- Proficiency with Microsoft Excel, strong written communication skill, and a passion for public transit.

**Please attach a two (2) page maximum résumé and a transcript to your application.**

**Selected candidates will be required to provide two letters of reference (professional, or personal).**

*Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.*