#### Who we are:

TDOT is a multimodal agency with responsibilities in aviation, public transit, waterways, railroads, and cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of
Transportation (TDOT) has
close to 4,100 employees
statewide with regional
facilities in Knoxville,
Chattanooga, Nashville, and
Jackson. TDOT's headquarters
is in Nashville, TN.

## What we do:

The Tennessee Department of Transportation (TDOT) provides citizens and travelers of Tennessee with one of the best transportation systems in the country.

For more information on this division, please see link below:

Oversize & Overweight Permits (tn.gov)



# Official Job Title/Working Level Job Title

TDOT Location Location: Nashville, TN

Compensation: Salary Range \$3,542.00 - \$5,300.00

#### **Overview**

Are you looking for a unique opportunity to be a part of a great team in TDOT? The Tennessee Department of Transportation is currently hiring a full-time Permit Specialist professional for our TDOT Central Services Division (Oversize and Overweight Office) located in Davidson County. An ideal candidate for this position will have an outgoing customer-focused disposition with strong computer skills.

# Responsibilities

As a Permit Specialist you will have the opportunity to work remotely on a small diverse team that is responsible for administering permits for Over dimensional and overweight tractor trailers. These movements play a vital role in the economic support of Tennessee, many of these movements are parts of critical infrastructure or machines and equipment for industrial complexes. These movements require special assistance and directions to move safely throughout Tennessee.

What you get to do:

- Work with transportation professionals across the country
- Provide customer support to commercial carriers
- Review oversize and overweight permits for accuracy and completeness
- Review oversize and overweight permits for routes and restrictions to ensure safe travel throughout the state.
- Review oversize and overweight permits to ensure compliance with current rules and laws.

## Qualifications

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Education and Experience: Graduation from an accredited college or university with a bachelor's degree. OR Graduation from an accredited college with an associate degree and two years of increasingly responsible motor carrier registration, permit related responsibilities, or analytical experience related to determining compliance with state and federal rules, regulations, or related standards. OR Education equivalent to graduation from a standard high school and four years of increasingly responsible increasingly responsible motor carrier registration, permit related responsibilities, or analytical experience related to determining compliance with state and federal rules, regulations, or related standards.

Applications must be submitted online in order to be considered for the position.

Interested applications should apply online at: <a href="https://www.tn.gov/tdot/human-resources-home/tdot-careers.html">https://www.tn.gov/tdot/human-resources-home/tdot-careers.html</a>

Select TDOT PERMITS SPECIALIST - 14/2/23 - 43198

Questions? Email TDOT.Careers@tn.gov

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.