

# **Civil Engineering** **Manager 2**



## **Environmental Mitigation Office (1 Position)**

The employee in this position will develop and manage the TDOT Mitigation Office in the TDOT Environmental Division located in downtown Nashville. The Mitigation Office is responsible for establishing compensatory mitigation options including the development of advanced credits, design and construction of mitigation plans, purchase of advanced credits from third party sponsors, and establishment of permittee responsible mitigation agreements with mitigation sponsors to offset transportation project impacts to streams, wetlands and species. The Civil Engineering Manager 2 (CEM2) will ensure that mitigation projects are developed and documented in accordance with state and federal regulations and guidance, including but not limited to the USACE 2008 Compensatory Mitigation Rule, 1987 Corps of Engineers Wetlands Delineation Manual, 2004 Stream Mitigation Guidelines for the State of Tennessee, and 1970 Uniform Relocation Assistance and Real Property Acquisition Policies Act (Uniform Act) in order to use federal funding for mitigation projects.

The CEM2 will be responsible for providing technical expertise, managerial support and direction to a moderately-sized headquarters staff that provides consultative, technical, and educational services to internal and external customers and stakeholders. The CEM2 will be responsible for recruiting, interviewing, selecting, and assisting in hiring of employees of the work unit while ensuring all State Preferred Service rules are strictly adhered to. The CEM2 will develop and/or review each headquarters staff member's performance documents and other submitted documentation to ensure accuracy and completeness.

The CEM2 will regularly coordinate in the office and in the field with multiple divisions within TDOT, the Tennessee Interagency Review Team, regulatory agencies, mitigation sponsors and consultants to ensure that mitigation solutions are available to meet project delivery schedules. In addition, the CEM2 often will work with upper management and report directly to Division Directors and Bureau Chiefs on high profile projects. CEM2 responsibilities will include managing financial information and contracts for the development and/or purchase of mitigation, mitigation planning, mitigation design, mitigation monitoring and assessment and regulatory review. The CEM2 will ensure RFPs, contracts, and related financial documents meet department and state standards.

We are seeking an individual that has the desire to be a part of a successful team, and the ability to contribute to and support a pleasant harmonious work environment in a fast paced office.