

## Who we are:

Transportation is so basic that many of us overlook its overwhelming importance in our daily lives. Practically everything used in our homes, offices, or schools across Tennessee – from furniture to food items to clothing – requires a large and complex transportation network. The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports. The Department of Transportation has approximately 3,500 employees with four statewide region facilities in Knoxville, Chattanooga, Nashville, and Jackson.



### TDOT Intern Legal Division

Location: Nashville, TN  
Compensation: \$22.00/hourly

#### Overview

The Tennessee Department of Transportation is currently hiring student interns for the Legal office, located in downtown Nashville. The interns will support TDOT's Legal Division by assisting with research, document review, and process improvement related to contracts, grants, procurement documents, right-of-way acquisition materials, public records production, litigation holds and regulatory compliance. The project will culminate in a capstone presentation summarizing findings, completed deliverables, and recommendations for workflow enhancements regarding the key objectives and deliverables.

#### Responsibilities

- Conduct legal research on assigned topics related to transportation law, procurement, employment matters, and regulatory requirements.
- Review contracts, grants, and right of way documents to identify common issues and propose improvements.
- Assist with drafting or revising internal policy or guidance documents, specifically related to public records production and litigation-hold processes.
- Prepare a final capstone presentation summarizing project outcomes and recommendations

#### Minimum Qualifications

- Law, Legal Studies, Political Science, History, Psychology, Pre-Law, English, Philosophy, or related major required
- Junior, or Senior Class Status required as of May 2026 OR recent Graduate as of Spring 2025.
- Legally authorized to work in the U.S.
- Strong communication skills, written and verbal skills preferred
- Research and analytical skills preferred

To be considered for this position, please visit the [TDOT Summer Internship Program](#) website and submit an application..

**Please attach a two (2) page maximum résumé and a transcript to your application.**

*Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.*